

MDBilling.ca - Surgery Billing Sheet

How to Complete

Orientation

11-18 15:47 HDTSURP01A NOV 17 P 2/3

Physician Name: [REDACTED] Hospital: **Timmins** (1) Default Date: (6) Page: 1 of 2

(2) [REDACTED] (52) Sex: F HCN: [REDACTED]-FG (705) TIMMINS ON P4N 2R8 16/11/11 Fam Dr: [REDACTED]	Ref. Physician: Schwertberg (3) A065 Dx Code: 597 (5) Admin Date: Nov 16/11 Date: Nov 17/11 (4) Start Time: [] [AM PM] End Time: [] [AM PM]	
[REDACTED] (705) Sex: F TIMMINS ON P4N 5M4 14/11/11 Fam Dr: [REDACTED] HDEME	Ref. Physician: KVAS Dx Code: 569 Admin Date: Nov 14/11 Date: Nov 17/11 Start Time: 9:00 [AM PM] End Time: 10:15 [AM PM]	R868B
[REDACTED] Sex: M HCN: [REDACTED] (705) PORQUIS ON P0N 1H0 16/11/11 Fam Dr: [REDACTED] HDEME	Ref. Physician: Chisholm Dx Code: 560 Admin Date: Nov 16/11 Date: Nov 17/11 Start Time: 10:30 [AM PM] End Time: 1:30 [AM PM]	N103B
[REDACTED] (M) DOB [REDACTED] HCN [REDACTED]-LR	Ref. Physician: Chisholm Dx Code: 564 Admin Date: Nov 14/11 Date: Nov 17/11 Start Time: [] [AM PM]	A065A RS68

(1) HOSPITAL NAME – please write anywhere along the border of the billing sheet . Abbreviations of the hospital name is sufficient (ex/ THC for Trillum).

(2) PATIENT INFORMATION - insert hospital sticker here. If your hospital uses stamps, ensure the ink is dark enough and legible before faxing to us.

(3) REFERRING MD NAME or PROVIDER NUMBER
Enter the referring physician's name either in full or initial + last name (ex/ Jane Doe or J. Doe). MDBilling.ca will store the referring physician name with the associated provider number. Our system will build a database allowing you in the future to find the referring provider number through the physician's name.

(4) OTHER PERTINENT INFORMATION

- Dx Code: Diagnosis code. Required for most consults. Three digits.
- Admin date: Date of admission. Required for some consults.
- Date: Date of service performed. It will override the Default Date.
- Start/ End time: **Required for Surgical Assistant codes.** Our software will automatically calculate the Time Units and add the Basic Units based on the start and end time. Ensure you select AM or PM.

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SERVICE CODES

- Code suffix is not required. Example: Either R868 or R868A can be used.
- Apply the “**B**” suffix when using **Surgical Assistant procedures**. Our software will need to determine time units codes. Ex/ R868B

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DEFAULT DATE

- Service date to be used for all patient in the sheet
- If service date found in the claim, it will override the default date.

Printing

Bar Codes & Optical Character Recognition (OCR)

You will notice bar codes at the bottom of the sheets:



Ensure these are printed correctly. Faxing or scanning may tilt the image by a few degrees. Our software needs to use the bar codes to identify the billing sheet and calibrate the image for accurate OCR data capture.